

Capital Improvements Program Committee
Regular Meeting Minutes
September 10, 2014

Members & Staff Present: Kathy Barnard, Stacie Jo Pope, Joyce Davis, Linda Murray, Bob Tougher, Jim Shildneck, Pete Chamberlin, Robert Houseman, David Owen

Kathy Barnard, Chairperson opened the meeting at 8:00 am.

Workshop on CIP Development:

Parks & Recreation Department:

Ethan Hipple reviewed projects for his department:

Foss Field Replacement Building Scheduled for 2018 \$250,800

This project is to replace the building that we demolished 2010. Replacement is to consist of pavilion, public restrooms, and day camp storage/headquarters. This would be similar to The Nick. Exact location to be determined.

Pop Whalen Energy Efficiency & Bleachers

Scheduled for 2021 \$202,256

This project implements improvements recommended in the 2011 Energy Audit. This project would be for heating systems & upgrades to system. The project also includes installing bleacher system for spectators and also increase office space for Parks & Rec staff.

There is a possibility for a Locker Room expansion project happening in year 2019. This project would possibly be funded through Back Bay Hockey and other entities. Ethan will keep us posted on the status.

Public Works Department:

Dave Ford reviewed his projects as follows:

Town Road Upgrades – year 2015 \$800,000

Discussion on road plan, what has been completed and what roads are on the list for next year and prioritizing the projects.

Dave was asked to provide an estimate for the permitting & engineering for the Port Wedelin project.

Two property owners who live on Grove Street attended the meeting to support the improvements to Grove Street due to severe drainage issues and said this needs to be considered a priority project.

There was a discussion about the capital reserve account and how well that program is working.

Vehicles - HD9 - a plow truck - will be replaced

Street sweeper/catch basin cleaner - these maintenance projects are now contracted out. The number of catch basins has increased and the street sweeping/catch basin cleaning is limited due to the contract

requirements.

Dave Ford is proposing to pay for this piece of equipment over 7 years with a lease using funds in the Public Works budget.

This piece of equipment is important to the Town since more street sweeping and catch basin cleaning can help protect water quality - these activities can help decrease the amount of phosphorus that goes in to the lakes.

With good maintenance the sweeper/catch basin cleaner will last for many years.

The streets and catch basins will be able to be cleaned more frequently since the equipment will be available all of the time.

This will require no additional personnel and will not require a warrant article.

Main Street Reconstruction - Pickering Corner to Forest Road - Dave Ford feels it is time to start planning this project (total estimated cost - \$6,350,000) since the 8" water line was constructed in 1890. The sewer system was installed to Forest Road in 1940. The sidewalks could then be extended , the roadway made safer for bicycles, parking improved and possibly consider underground electric lines. There would be some grants available. Planning for water lines and drainage should start in 2015 (\$25,000 for water lines; \$25,000 for drainage). This would be a municipally managed project.

Sidewalks - Treadwell to the High School project may get done this year. If it is not, it will be carried over until next year. We could consider a capital reserve fund for sidewalks. The proposal is to keep \$100,000/year..

New Public restrooms project -

The building behind the Railroad station, owned by Howie Bean, may be for sale soon. The Town has first refusal on the building. Dave Ford proposes purchasing the building and converting the building to public restrooms, especially for tourist buses and other visitors.

Bob Tougher expressed concerns about impact on neighboring residential properties.

Other concerns - Ethan Hipple is purposing a new facility near Foss Field with rest rooms. Committee members felt we need to look at all of the proposed projects and have a more coordinated approach.

Also, more information is needed about this property.

Committee members seemed to agree that The Town should consider purchasing this property since there aren't many available properties in the downtown area land bank the property). Uses could be determined after a more complete study of various needs.

Next CIP meeting - Wednesday, September 17, 2014, 8:00AM, Wolfeboro Public Library. The Committee will complete its review of the Public Works projects.

Adjourned 9:45AM.